

**PATIENT INFORMATION**

**PLEASE COMPLETE THE FOLLOWING INFORMATION AS CLEARLY AS POSSIBLE. THANK YOU**

NAME: \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

CELL PHONE: \_\_\_\_\_ HOME PHONE: \_\_\_\_\_ WORK: \_\_\_\_\_

EMAIL: \_\_\_\_\_ EMERGENCY CONTACT & PHONE \_\_\_\_\_

\_\_\_ SINGLE \_\_\_ MARRIED \_\_\_ PARTNER \_\_\_ DIVORCED \_\_\_ WIDOWED \_\_\_ LEGALLY SEPARATED

\_\_\_ MALE \_\_\_ FEMALE \_\_\_ OTHER HEIGHT: \_\_\_\_\_ WEIGHT: \_\_\_\_\_ SHOE SIZE: \_\_\_\_\_

OCCUPATION: \_\_\_\_\_ HOURS ON FEET: \_\_\_\_\_

**CHIEF COMPLAINT AND ITS HISTORY: Please describe what is wrong, when did the problem begin, its location, and how has it progressed. Please include what happens at night or in the morning?**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PAST ILLNESS, INJURY & SURGICAL HISTORY: Please list all major illnesses, injuries, hospitalizations and operations. Please use back of form if more room is needed.**

YEAR OPERATION, INJURY, ILLNESS, HOSPITALIZATION

YEAR	OPERATION, INJURY, ILLNESS, HOSPITALIZATION
_____	_____
_____	_____
_____	_____
_____	_____

**CURRENT MEDICATIONS: List all medications that you are currently taking including herbs & vitamins**

NAME \_\_\_\_\_ DOSE \_\_\_\_\_ NAME \_\_\_\_\_ DOSE \_\_\_\_\_

NAME \_\_\_\_\_ DOSE \_\_\_\_\_ NAME \_\_\_\_\_ DOSE \_\_\_\_\_

NAME \_\_\_\_\_ DOSE \_\_\_\_\_ NAME \_\_\_\_\_ DOSE \_\_\_\_\_

**CURRENT ALLERGIES: Please list any reactions to any medications, tapes, soaps, latex rubber, as well reactions**

\_\_\_\_\_  
\_\_\_\_\_

**SOCIAL HISTORY:**

Pregnancy: Are you pregnant? \_\_\_ Yes \_\_\_ No Birth Control Method? \_\_\_\_\_

Tobacco History: \_\_\_ No \_\_\_ Yes - Packs Per Day \_\_\_ How Many Years? \_\_\_ Years Quit \_\_\_

Alcohol History: \_\_\_ No \_\_\_ Yes - How often and how much per week? \_\_\_\_\_

Recreational Drugs: \_\_\_ No \_\_\_ Yes Medical Marijuana? \_\_\_ No \_\_\_ Yes

**OTHER MEDICAL CARE: Please list your current regular Doctor and all other specialists**

Health care provider: \_\_\_\_\_ Phone: \_\_\_\_\_

Specialist: \_\_\_\_\_ Phone: \_\_\_\_\_

Specialist: \_\_\_\_\_ Phone: \_\_\_\_\_

**HOW DID YOU HEAR ABOUT US?** \_\_\_\_\_

**WERE YOU REFERRED? BY WHOM?** \_\_\_\_\_

**FINANCIAL POLICY:** I understand that I am financially responsible for all charges whether paid by my insurance or not. This office will bill your insurance as a courtesy but if the insurance does not pay in 90 days, you will be responsible for paying the bill. Payment of non-covered medical care, deductibles and co-pays are due at the time of service. I agree that there will be a \$25.00 charge for returned checks. I agree to pay my account promptly upon receipt of statement and accounts that become 60 days past due will be charged an eighteen percent annual interest rate until paid.

**PLEASE INITIAL:** \_\_\_\_\_

**MEDICAL RECORDS RELEASE/ASSIGNMENT OF BENEFITS:** I hereby authorize this office to release information for the payment of insurance claims. I hereby assign insurance payments directly to this office otherwise payable to the insured. I agree to allow a copy of this authorization to be used in place of an original. I agree to notify the office 24 hours in advance to change an appointment or a \$25 service fee can be charged to my account.

PATIENT, PARENT. GUARDIAN SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_



*Upper Bucks Foot & Ankle Medical Center*  
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FOOT AND ANKLE SPECIALIST

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FAX (215) 529-6512 QUAKERTOWN, PA 18951  
www.upperbucksfoot.com

**PATIENT HIPAA ACKNOWLEDGEMENT AND DESIGNATION DISCLOSURE FORM**

**I. Acknowledgement of Practice's Notice of Privacy Practices:**

By subscribing my name below, I acknowledge that I was provided a copy of the Notice of Privacy Practices (NPP), and I have read (or had the opportunity to read if I chose) and understand the Notice of Privacy Practices (NPP) and agree to its terms.

Name of patient: \_\_\_\_\_ D.O.B. \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Signature of patient/parent/guardian: \_\_\_\_\_ Date: \_\_\_\_\_

**II. Designation of Certain relatives, Close Friends, and other Caregivers as my Personal representatives:**

I agree that the Practice may disclose health information to Personal Representatives of my choosing, since such person is involved in my health care or payment relating to my health care. In that case, the Physician Practice may disclose only information that is directly relevant to the person's involvement with my health care or payment relating to my health care.

Print Name: \_\_\_\_\_ Date of Birth (Required) \_\_\_\_\_

Print Name: \_\_\_\_\_ Date of Birth (Required) \_\_\_\_\_

**III. Request to Receive Confidential Communications by Alternative Means:**

As provided by Privacy Rule Section 164.522(b), I hereby request that the Practice make all communications to me by the alternative means that I have listed below.

Home Phone: \_\_\_\_\_ Ok to leave message with detailed information Y \_\_\_ N \_\_\_

Cell Phone: \_\_\_\_\_ Ok to leave message with detailed information Y \_\_\_ N \_\_\_

Other: \_\_\_\_\_

**IV. The Following person(s) are not authorized to receive my Patient Health Information (PHI):**

Print name: \_\_\_\_\_ Print Name: \_\_\_\_\_

**V. The HIPAA Privacy rule requires healthcare providers to take reasonable steps to limit the use of or disclosure of, and requests for PHI. I understand that this accounting will not reflect disclosures that are made in the course of the Practice's ordinary health care activities related to providing patient treatment, obtaining payment for its services or its internal operations. Also, the Practice does not have to account for disclosures for which I have executed an Authorization permitting disclosures of my PHI,**